KSU Remote Password Reveal / Reset for IPO Partner System
Using an Avaya Digital Telephone (1408 1416 etc...)

The KSU has 2 passwords.

The **"System Password"** which is optional.
It is used to allow Night Service to be turned on and off as well as accessing sensitive programs.

The "Remote Password" is used to access to the KSU through the LAN Port using the Manager program.

Check to see if the optional System Password has been set:

Note: At any time you can press the **"Phone/Exit"** button to start over.

Step 1.
Go to Ext 10 See if the SYSTEM Password has been assigned. **This is NOT the Remote Password.**

> Leave the handset in the cradle
> Press the Soft Key below the LCD where it says the word *Admin* once
> Press the Soft Key below the LCD where it says the word *Select* once
> Press the Down Arrow (below the OK button) until you see **"Restriction/Permissions"**
> Press the **OK** button
> Press the Down Arrow until you see **"Set System Password"**
> Press the **OK** button
> If the display reads **"Data:----"** then press the **"Phone/Exit"** button.
> Your done here. There is no System Password assigned. Continue to Step 2.
> If it says anything else, then what follows **"Data:"** is the System Password.
> Write it down.....
> Press the **"Phone/Exit"** button

Step 2.
Again at Ext 10

> Leave the handset in the cradle
> Press the Soft Key below the LCD where it says the word *Admin* once
> Press the Soft Key below the LCD where it says the word *Select* once
> On the dial key pad, enter *#730* (**POUND 7 3 0**)

>> If the LCD reads
>> **Remote Password:**
>> **Enter Sys Password:xxxx**
>> Then enter the System Password you discovered earlier.
>>
>> If the LCD reads
>> **Remote Password:**
>> **Data: (followed by any characters)**
>> Then what follows **"Data:"** is the Remote Password.
>> Press the **"Phone/Exit"** button

If you want to change the **Remote Password**, then:

- Press the Soft Key below the LCD where it says the word *Clear* once
- The LCD will read ***Data: password***
- On the dial key pad, enter the new **Service User Password**
- Press the Soft Key below the LCD where it says the word *Enter* once
- Press the Soft Key below the LCD where it says the word *Back* three times
- Press the Soft Key below the LCD where it says the word *Exit* once

The **Remote Password** has now been changed

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